MU.B23
DATE ISSUED: 12/19

REQUEST TO STUDY ABROAD

INSTRUCTIONS: Print/type clearly all information requested. Prior to registering for these courses please secure all appropriate signatures before returning form to the Registrar's Office, 224 South Hall. For questions, please call (570) 662-4203. *This form notes transferability of courses back to Mansfield University. If you plan to use these courses to complete your MU degree off-campus, you must seek approval by petition through the Registrar's Office. Course transfer approval does not automatically approve completion off-campus.*

_____ _____ _____ _____
LAST NAME FIRST MI MU STUDENT ID CURRENT MAJOR ANT GRAD DATE

_____ _____
CAMPUS OR LOCAL ADDRESS LOCAL PHONE OR CELL #

_____ _____
PERMANENT ADDRESS EMAIL ADDRESS

INSTITUTION WHERE COURSE(S) ARE TO BE TAKEN: _____
INSTITUTION ADDRESS: _____

DATE ATTENDING ABOVE INSTITUTION: FROM _____ TO _____

ACCREDITED US INSTITUTION SPONSORING THE STUDENT ABROAD PROGRAM:

Any course changes after the start of your Study Abroad experience need to be emailed to the Registrar's Office at registrar@mansfield.edu and the Cross-Cultural Study Abroad Coordinator.

COURSE #	COURSE TITLE	ECTS	MU EQUIVALENCY	MU CREDITS

I FULLY UNDERSTAND THAT: (1) final acceptance of transfer credit rests with Mansfield University; (2) before credit is approved a current catalog from the transferring institution may be required; (3) a minimum of a "C-" grade is required, and (4) credit is granted only after an official transcript has been received by Mansfield University's Registrar's Office, 224 South Hall.

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_____ _____
ADVISOR SIGNATURE DATE APPLICANT SIGNATURE DATE

_____ _____
COORDINATOR, DATE TRANSFER CLERK/ EVALUATOR *DATE
CROSS-CULTURAL STUDIES ABROAD

VOID one year after date of approval.

This person is in good academic standing at Mansfield University and has received permission to transfer to M.U. the course(s) listed above. If a student falls below minimum academic standards, this contract is considered to be void.

APPROVAL OF TRANSFER CREDITS DOES **NOT** NEGATE MANSFIELD UNIVERSITY'S "GRADUATION REQUIREMENTS" AS FOLLOWS:

- Minimum 25% of total degree credit requirements must be completed at Mansfield University
- Minimum 50% of their major courses must be completed at Mansfield University
- Minimum of 48 credits completed at the Upper Division (2800 & above)
- Completion of a Minor or 2nd year Language Proficiency for BA degree