

Mansfield University of Pennsylvania
Mansfield, PA 16933

GRADUATE STUDIES PETITION

Program variance: Under special circumstances and with clear justification, curriculum requirements may be modified. A department chairperson may substitute or waive major course requirements by informing the Registrar's Office in writing of such requested program changes. Graduate degree students may also petition the Dean/ Provost for other program variances.

Waiver of University policies or regulations: When any rule or regulation of the University causes an unfair hardship, you may petition the Dean/ Provost for an exception. Your request should be neatly typed and include a carefully worded justification that supports your request. Additional documentation may be attached. You should contact your advisor for assistance in preparation of a petition. Petitions will normally be reviewed within 2 weeks.

Last Name First Name M.I.

Student ID Number Date

Local Address

Local Telephone Number

Major

Total Graduate Credits Earned at Mansfield University _____

Total Graduate Credits Earned in Transfer _____

Graduate QPA _____

Please identify the problem and recommended solution:

If necessary, attach extra sheets of paper.

By signing my name below, I attest that the information I am providing in conjunction with this petition is a truthful and accurate representation of my circumstances. I understand that a determination of misrepresentation may result in my suspension or dismissal from Mansfield University.

Student Signature

Date

First (Advisor): _____

I support I do not support

Date

Advisor

Comments: _____

Second (Department Chairperson): _____

I support I do not support

Date

Department Chairperson

Comments: _____

Third: _____

Date

Associate Provost/Provost

Comments: _____

Return To: Registrar's Office, 224 South Hall