ADDING A SECOND MAJOR OR DUAL DEGREE

Last Name  First Name          M.I. Student ID Number Date
_________________________________________          ____________________

Local Address           Local Telephone Number
______________________________  ____________   ____ __________

Class Standing (FR, SO, JR, SR, GR)  Credits Earned Cumulative QPA
______________________________

Student Signature

Check One:

Dual / Multiple Majors

☐ Students may complete multiple majors within the same degree; that is, a B.A. major may be added to a B.A. degree, a B.S. to a B.S., etc. The first major selected is considered primary. The one exception to this is the Liberal Studies major. A student may not declare Liberal Studies as a second major.

☐ Students may also complete two majors that do not lead to the same degree (B.A., B.S., B.M., etc.). To complete two majors leading to different degrees, the student declares the first major and the second major. The first major determines the specific degree awarded, and successful completion of the second major is noted on the student’s transcript (“Successfully completed requirements of the academic major in…”). Completion of two different majors does not result in the award of two degrees.

Dual Degrees

☐ Students may complete two baccalaureate degrees simultaneously (B.A. and B.S., B.M. and B.S., etc.). The student must complete all program requirements for both degrees and earn a minimum of 150 undergraduate credits.

ADDING / DROPPING A SECOND MAJOR OR DUAL DEGREE

Primary Major: _______________________   Second Major: __________________________
____________________________________    ___________ _______
Department chairperson approval     Date

1. Return completed form to the Enrollment Services Office, 224 South Hall.
2. Students are encouraged to have forms completed within three weeks of the start of the semester in order to promote sound academic advising.
3. The Enrollment Services Office will e-mail the student when the change has been completed.

Mansfield University is a member of the Pennsylvania State System of Higher Education